8-12 October 2000

INTERNATIONAL CONFERENCE ON BIOELECTROMAGNETISM

and

1<sup>st</sup> Slovenian-Croatian Meeting on Biomedical Engineering

3rd ICBEM homepage: http://lbk.fe.uni-lj.si/icbem/

# INSTRUCTIONS FOR AUTHORS

available in PDF from: http://lbk.fe.uni-lj.si/icbem/abstract/

Authors are encouraged to submit reports of their original scientific work for either platform or poster presentations. The deadline for submission is 1 May 2000. Extended abstracts must be written in English and should be prepared and submitted following these instructions. Depending on the overall contents of all contributions the scientific sessions will be formed and presentations will be assigned to the most appropriate one by the international Scientific Committee. Authors will be notified of acceptance of their abstracts and provided with instructions for preparing their presentation after 1 June 2000. Contributions accepted for presentation at the 3<sup>rd</sup> ICBEM will be published both in a Special Issue of the International Journal of Bioelectromagnetism (http://www.tut.fi/ijbem/), the official on-line electronic journal of the ISBEM, and in the Proceedings of the 3<sup>rd</sup> ICBEM. The Proceedings will be available at the Conference.

# General instructions

It is necessary that you provide your manuscript both as high quality camera-ready paper originals and on computer disk file(s). In its final formatted version of the *Proceedings* each abstract *should NOT* occupy more than two pages. Please follow the guidelines on this and the following page as closely as possible.

### Abstract submission should include:

- 1. Completed Abstract Submission Form included in this package (also dowloadable in PDF format from: http://lbk.fe.uni-lj.si/icbem/abstract/).
- 2. Camera-ready high quality paper original AND TWO additional hardcopies (including tables, figures, and equations, if any). Please see instructions for the page layout and format on the opposite side.
- 3. Computer disk file(s) containing your manuscript. You can put the files on a PC diskette and mail it together with the Abstract Submission Form and hardcopies. Alternatively you can send the files attached to an email message to the address below (but you must still supply hardcopies and Abstract Submission Form by mail). Indicate the type of your files on the diskette label or in the email message.

# Computer disk files

Disk files will be used for the on line publication of the Proceedings. Please supply your manuscript in one of these formats: Microsoft Word (\*.DOC), rich text format (\*.RTF), or plain ASCII text (\*.TXT). Name the file by the first author's last name, e.g. "doe.doc" for John Doe. Please avoid using characters that are not from English alphabet (except Greek math symbols).

Figures should by sent in separate files. Please use Graphics Interchange Format (GIF) or Joint Photographic Experts Group (JPG or JPEG) formats for supplying your figures and equations. Use one file per figure or equation. If you are unable to use these formats please send three high guality black and white copies of high resolution by mail.

# Send your manuscript to:

<b>3<sup>rd</sup> ICBEM - Organising Committee</b>	Fax:	+386 61 1264-658
Faculty of Electrical Engineering	Tel.:	+386 61 1768-456
University of Ljubljana	Tel.:	+386 61 1768-264
Trzaska 25, SI-1000 Ljubljana, SLOVENIA	E-mail:	3rdICBEM@svarun.fe.uni-lj.si

### Important dates:

- Deadline for abstract submission:
- 1 May 2000
- Notification of scientific acceptance:
  - after 1 June 2000 Deadline for early registration (reduced fees!): 1 July 2000



Top margin 1 2.5 cm

# How to Prepare the Manuscript in a Camera-Ready Form for the 3<sup>rd</sup> International Conference on Bioelectromagnetism

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	8.5 cm	0.5 cm	85 cm	
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**Abstract:** This document contains information for the preparation of manuscripts in camera-ready form to be submitted to the 3rd ICBEM and 1st Slo-CroMBE. Please limit this abstract part to no more than 15 lines.

### INTRODUCTION

Manuscripts must be written according to the layout and instructions given in this document.

### PAGE LAYOUT

The maximum length of paper is two A4 pages. Leave 2.5 cm margins on the top and the bottom of the page and 2 cm margin on the left as shown on this page. Text must be arranged in two columns (width 8.5 cm, 0.5 cm in between) thus leaving a 1.5 cm margin on the right. The rectangle around this text indicates the active text area on one page.

Title, full names of authors, and their affiliations and addresses should be centred at the top of the first page using the whole width of the page. The title should not exceed two lines. Mark the affiliation of each author clearly.

### FORMAT

Use Times New Roman font throughout your manuscript. For different parts of the manuscript use font sizes and styles as given in Table 1.

Table 1: Font sizes and styles to be used in manuscripts.

	font size	font style
title	14 pt	bold
authors & affiliations	12 pt	normal
abstract	10 pt	italic
headings	10 pt	BOLD CAPS.
normal text	10 pt	normal

Use single line spacing for normal text. Start each paragraph with a 0.5 cm indentation. Do not add blank lines between paragraphs but do add one blank line before and after each heading. Use only one level of headings and do not indent them.

If possible use standard structure for your manuscript. Start it with a short **abstract** followed by a brief **introduction** and description of the **methods** used. Specific **results** should be presented and main **conclusions** should be outlined.

### **RESULTS AND FIGURES**

Number your figures (Figure 1) and/or tables (Table 1) consecutively. Do not indent figure and table captions. If you use equations, number them consecutively too.

The tables must be inserted in text. Include figures and equations in your camera-ready manuscript. Figures may be fit across both columns if necessary. Use only black and white figures!



**Figure 1**: Logotype of the 3rd International Conference on Bioelectromagnetism in black&white.

#### REFERENCES

References must be numbered in square brackets in the order of their first citation in the text [1]. A full list of references should be given at the end of the paper using the IEEE format as shown here [2,3].

- A.B. Author, S. More and S. Else, "Title of the paper," *Journal Name*, vol. 77, pp. 88-99, 1999.
- [2] C.D. Writer, Book Title. New York: Cliffhanger, 1970.
- [3] E. Author, "Title of paper in a book," in *Proceedings of the ICBEM*. Tampere, Ragnar Granit Foundation, 1996, pp. 77-80.